

# Sree Chaitanya Mahavidyalaya

Habra-Prafullanagar, Dist. North 24 Parganas, PIN-  
743268 [www.scmhabra.org](http://www.scmhabra.org) / E-mail: [srchma@gmail.com](mailto:srchma@gmail.com)

---

## NOTIFICATION REGARDING THE METHODS OF UPLOADING THE ANSWER SCRIPTS/ HOME ASSIGNMENTS/ PROJECTS ETC. TO THE SUBJECT /COURSE/PAPER SPECIFIC MAIL IDs

FOR THE 2<sup>nd</sup> & 4<sup>th</sup> INTERNAL ASSESSMENT, 2020

1. The candidates of the 2<sup>nd</sup> and 4<sup>th</sup> Semesters must attach a scanned copy of the Registration Certificate along with the answer scripts / home assignments /projects etc.  
This is absolutely mandatory.
2. The candidates must write their, names, College Roll numbers Semester and the name of the paper/CC/SEC/GE/DSC etc.
3. All the answer scripts / home assignments /projects etc. must be submitted /uploaded in the specific mail IDs in a Portable Document Format (PDF)
4. The candidates must write down the corresponding page numbers in the bottom of the answer scripts/ home assignments /projects etc. (e.g. Page-1,2,3...)

By Order of the Principal