



Sree Chaitanya Mahavidyalaya

P.O. Habra-Prafullanagar, North 24 Parganas, Pin 743268

Website: www.scmhabra.org Email: srchma@gmail.com

Notice

Registration of 1st Semester Students-2019-20

All the students (B.A./B.Sc./B.Com-Hons & General) of 1st Semester in Session 2019-20 are hereby informed that followed the following time schedule regarding Registration process

- Last Date of Online Registration by students through WBSU Portal – 21.08.2019
- Date of Verification of Registration by the College after complete online Registration by the students as per following schedule

Time schedule Registration Verification (Time: 9.00 am to 1.00 pm)

Date	Subjects
1 st Aug, 2019	Bengali-Hons, English-Hons and Sanskrit- Hons
2 nd Aug, 2019	History-Hons, Education-Hons, Food & Nutrition-Hons & General, and B.Sc - General
5 th Aug, 2019	B.Com-Hons
6 th Aug, 2019	B.Com-General
7 th , 8 th , 9 th , 13 th , 14 th Aug, 2019	B.A-General

Document required during Registration Verification:-

1. Un-verified Filled-up Registration Form
 2. OTP (One Time Password)
- Date of Submission of Documents (mandatory) to college after verification by the college from 22/8/2019, 24/08/2019, 26/08/2019, 27/08/2019 and 28/08/2019.

All the students should submit (Mandatory) following documents to the college after verification by the college.

1. Print Three (3 copy) copy of Verified Form (preferred colour print). Stamp size photo should paste in 2 copy i.e. college copy & University copy out of three copies printed form.
2. Xerox Documents (All the Xerox document self-attested by the Student)
 - a. Photocopy of Madhyamik Admit Card.
 - b. Photocopy of Higher Secondary Marksheet.
 - c. Photocopy of Cast Certificate (only for SC/ST/OBC/OBC-A/OBC-B)
 - d. Photocopy of Physically Challenged Certificate.
 - e. Photocopy of Passport, Bonafide Certificate, Visa Permission, High-Commission Letter (for Foreign Students).
 - f. Photocopy of Registration Cancelled Letter / University Permission Letter.
3. Filled up Anti-raging declaration Form
4. Filled up declaration Form regarding Class Attendance.
5. Filled-up Form for enrolment of NSS volunteers (Optional)

N.B: For Change of General subjects Apply to Principal before the date of Registration Verification by the college.

Date: 17.07.2019


Principal
Sree Chaitanya Mahavidyalaya